



**AGENDA**

***Business Services Committee***

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A. Krings, President

**July 6, 2021**

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items
  - A. Insurance Premium Summary – Approval
  - B. District Wide Floor Scrubber Purchase – Approval
- IV. Updates and Reports
  - A. Purchases – Update
  - B. Auditor Engagement Letter to the Board of Education – Update
  - C. Stadium Cost – Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda **however, no deliberation or action will be taken by other Committees or the full Board of Education.**



**BACKGROUND**

***Business Services Committee***

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A Krings, President

**July 6, 2021**

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

I. Call to Order

II. Public Comment

III. Actionable Items

A. Insurance Premium Summary - Approval

The District's 2021-22 annual insurance premium is estimated to be \$411,672. These insurance policies cover property, liability, workers' compensation and crime insurance. Our District is part of the Wisconsin Educators Risk Management Cooperative and there are currently 54 school districts as a part of this Cooperative. The Cooperative obtains the best cost through group insurance purchasing and also provides risk management services to school districts.

The Administration recommends the approval of the annual insurance premium payments in the amount of \$411,672 for the 2021-22 school year. These costs will be funded with District Insurance Budgets (see Attachment A).

B. District Wide Floor Scrubber Purchase – Approval

The District's cleaning equipment (floor scrubbers, burnishers, extractors and vacuum cleaners) are mostly 25+ years old. Many need constant repairs and parts are no longer available for order. This purchase would replace 58 units. The new units will provide a more efficient and greener (using less chemicals, water, energy and labor) way of cleaning and disinfecting our buildings on a daily basis.

Administration recommends replacing 58 units through NASSCO at a cost of \$287,903 to be paid with ESSER III funds (see Attachment B).

IV. Updates and Reports

A. Purchases – Update

Copies of the following invoices, bid specs or Purchase Orders (see Attachment C):

- Altmann Construction CO., Inc. – Pay App #1 – Quadplex
- Altmann Construction CO., Inc. – Pay App #2 - Quadplex
- Integrity Grading & Excavating – Pay App #2 – Quadplex
- Kolo Trucking & Excavating Inc. – Pay App #1 – Stadium
- PDS – 20 Chromebooks & Licenses – For New Staff
- Point of Beginning, Inc. – 5-26-2021 – Quadplex
- Point of Beginning, Inc. – 6-22-2021 – Quadplex
- Ron’s Refrigeration & Air Conditioning – Quadplex
- Schulist’s Custom Cabinets Inc. – Custom Cabinets – Installed by District Staff – Woodside Elementary
- SHI – 150 display monitors – District Wide
- The Women’s Center of Tarrant County – School Mental Health Games & Supplies – District Elementary Schools
- Tierney - SMART 75” Interactive Flat Panel Displays - Grant and Grove

B. Auditor Engagement Letter to the Board of Education – Update

Auditor engagement letter to the Board of Education (see Attachment D).

C. Stadium Cost – Update

Point of Beginning, Inc., has provided an updated cost estimate for the stadium project. On March 22, 2021, the School Board approved the total cost of the project in the amount of \$1,630,177. The most updated cost estimate to complete the project is \$1,579,148 which is \$51,029 less than the amount approved by the School Board (see Attachment E).

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items

No future agenda items of the Business Services Committee were identified.

# Attachment A

## School District of Wisconsin Rapids

### PREMIUM SUMMARY

<u>Coverage</u>	<u>Insurance Company</u>	<u>20-21 WERMC Program</u>	<u>21-22 WERMC Program</u>
Property (\$75,000 Deductible) Contractors Equipment (\$2,500 Deductible) Total Insurable Value	CM Regent	\$82,863 <b>\$260,936,106</b>	\$84,189 <b>\$264,745,940</b>
General Liability	CIC	\$19,112	\$18,961
School Board Legal Liability (\$1,000 Deductible)	CIC	\$5,677	\$5,575
Automobile Liability	CIC	\$8,288	\$8,012
Automobile Physical Damage (\$1,000 Deductible)	CIC	\$6,164	\$5,803
Cyber Liability	CIC	Included	Included
Crime	CIC	\$6,856	\$6,856
Identity Recovery Program	CIC (Hartford)	\$5,598	<b>\$4,530</b>
STOP It Program	CIC	\$2,565	<b>\$2,600</b>
Workers Compensation Experience Modification	Acuity	\$270,962 0.85	\$275,146 0.89
<b>Annual Premium</b>		<b>\$408,085</b>	<b>\$411,672</b>

*\*Dividends by law cannot be guaranteed and must be declared by the Board of Directors.*

Attachment B

**May 2021 Bid Summary for Scrubbers, extractors, vacuums, etc.**

**Wisconsin Rapids Public Schools**

2510 Industrial Street  
 Wisconsin Rapids, WI 54495  
 715-424-6718, Option 1 - Edwin Allison

ITEM #	ORDER QTY	DESCRIPTION	NASSCO		Karcher		State Contract Pricing	
			Cost	Extended	Cost	Extended	Cost	Extended
			Per Unit	Cost	Per Unit	Cost	Per Unit	Cost
56601897	7	Advance Advenger X2805R-C 28" REV Rider Scrubber w/420AH Wet Batteries, EcoFlex	\$ 15,896.00	\$ 111,272.00		\$ -	\$ 17,358.00	\$ 121,506.00
17834540	1	Karcher BR 14" Autoscrubber	\$ 4,323.00	\$ 4,323.00	\$ 5,520.00	\$ 5,520.00	\$ 3,864.00	\$ 3,864.00
17834310	1	Karcher BD 15" Autoscrubber	\$ 3,673.00	\$ 3,673.00	\$ 4,690.00	\$ 4,690.00	\$ 3,283.00	\$ 3,283.00
ES4000	2	Rider Sweeper Extractor	\$ 15,198.00	\$ 30,396.00		\$ -	\$ 14,816.00	\$ 29,632.00
SC750	7	Advanced 28" Walk Behind REV Scrubber	\$ 11,336.00	\$ 79,352.00		\$ -	\$ 11,141.00	\$ 77,987.00
20XP	1	Advolution 20XP Burnisher	\$ 1,198.00	\$ 1,198.00		\$ -	\$ 1,250.00	\$ 1,250.00
SC1500	1	Stand On Scrubber 20"	\$ 7,719.00	\$ 7,719.00		\$ -	\$ 7,197.00	\$ 7,197.00
FM810XP	10	Orbital Floor Machine	\$ 2,358.00	\$ 23,580.00		\$ -	\$ 3,148.00	\$ 31,480.00
ES300XP	2	16" Self-Contained Extractors	\$ 2,908.00	\$ 5,816.00		\$ -	\$ 2,711.00	\$ 5,422.00
ES400XLP	2	18" Self-Contained Extractors	\$ 3,387.00	\$ 6,774.00		\$ -	\$ 3,667.00	\$ 7,334.00
VS14	24	Windsor Versamatic HEPA 14 Vacuum Cleaner	\$ 575.00	\$ 13,800.00	\$ 849.00	\$ 20,376.00	\$ 594.00	\$ 14,256.00
Units	58			\$ 287,903.00		\$ 30,586.00		\$ 303,211.00

**APPLICATION AND CERTIFICATE FOR PAYMENT** AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF PAGES

TO OWNER: Wisconsin Rapids Public Schools PROJECT: Lincoln HS Athletic Complex APPLICATION NO.: #1 Rev. Distribution to:  
 2510 Industrial St. South Site Redevelopment PERIOD TO: 5-13-21  OWNER  
 Wisconsin Rapids, WI 54495 CONTRACT DATE:  ARCHITECT  
 FROM CONTRACTOR: VIA ARCHITECT: Point of Beginning, Inc.  CONTRACTOR  
 Altmann Construction Co., Inc. 4941 Kirschling Ct.   
 P.O. Box 65, Wisconsin Rapids, WI 54495 Stevens Point, WI 54481   
 CONTRACT FOR: General Contractor

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM ..... \$ 880,792.00
- 2. Net change by Change Orders ..... \$ .00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 880,792.00
- 4. TOTAL COMPLETED & STORED TO DATE ..... \$ 12,000.00  
 (Column G on G703)
- 5. RETAINAGE:
  - a. 10 % of Completed Work ..... \$ 1,200.00  
 (Columns D + E on G703)
  - b. \_\_\_\_\_ % of Stored Material ..... \$ \_\_\_\_\_  
 (Column F on G703)
  - Total Retainage (Line 5a + 5b or  
 Total in Column I of G703) ..... \$ 1,200.00
- 6. TOTAL EARNED LESS RETAINAGE ..... \$ 10,800.00  
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate) ..... \$ .00
- 8. CURRENT PAYMENT DUE ..... \$ 10,800.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE  
 (Line 3 less Line 6) ..... \$ 869,992.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  
 By: Tom F. Albo Date: 5/13/21

State of: Wisconsin  
 County of: Wood  
 Subscribed and sworn to before  
 me this 13th day of May, 2021

Notary Public: Janelle H. Meye  
 My Commission Expires: 8-20-22



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 10,800.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
 By: [Signature] Date: 06/22/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



BUILDING FOR YOUR FUTURE

Altmann Construction Co. Inc.

P.O. Box 65  
5921 Plover Rd.  
Wisconsin Rapids WI 54495-0065  
715-421-2550

# Progress Billing

Application: 1

Period: 05/13/2021

Owner: WISCONSIN RAPIDS PUBLIC SCHOOLS  
2510 INDUSTRIAL STREET SOUTH  
WISCONSIN RAPIDS WI 54495

Job Location: WRPS QUADPLEX  
1801 16TH ST. SOUTH  
WISCONSIN RAPIDS WI

## Application For Payment On Contract

Original Contract.....	880,792.00
Net Change by Change Orders.....	0.00
Contract Sum to Date.....	880,792.00
Total Complete to Date.....	12,000.00
Total Retained.....	1,200.00
Total Earned Less Retained.....	10,800.00
Less Previous Billings.....	0.00
Current Payment Due.....	10,800.00
Balance on Contract.....	869,992.00

## Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Terms: Invoices are due and payable 30DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Altmann Construction Co. Inc.

Thank you for your prompt payment.

# PROGRESS BILLING

Application: 1  
 Period: 05/13/2021

## Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
<b>BLEACHER BRICK WA</b>										
Sitework	7,792.00		7,792.00						7,792.00	
Building Concrete	33,820.00		33,820.00						33,820.00	
Masonry	69,206.00		69,206.00						69,206.00	
General Trades	4,582.00		4,582.00						4,582.00	
<b>(8) DUGOUTS</b>										
General Conditions	10,689.00		10,689.00		1,000.00		1,000.00	9.36	9,689.00	100.00
Sitework	11,083.00		11,083.00		1,500.00		1,500.00	13.53	9,583.00	150.00
Building Concrete	85,778.00		85,778.00		10,000.00		10,000.00	11.66	75,778.00	1,000.00
Masonry	98,834.00		98,834.00						98,834.00	
Structural Steel	11,935.00		11,935.00						11,935.00	
General Trades	53,330.00		53,330.00						53,330.00	
Casework	11,429.00		11,429.00						11,429.00	
Insulation / Vapor Barriers	10,722.00		10,722.00						10,722.00	
Soffit/Fascia/Siding	103,783.00		103,783.00						103,783.00	
Roofing	6,581.00		6,581.00						6,581.00	
In-kind donation	-25,000.00		-25,000.00		-5,000.00		-5,000.00	20.00	-20,000.00	-500.00
<b>(4) PRESS BOXES</b>										
General Conditions	17,183.00		17,183.00		1,000.00		1,000.00	5.82	16,183.00	100.00
Sitework	5,508.00		5,508.00		1,000.00		1,000.00	18.16	4,508.00	100.00
Building Concrete	43,264.00		43,264.00		2,500.00		2,500.00	5.78	40,764.00	250.00
Masonry	39,090.00		39,090.00						39,090.00	
Structural Steel	27,503.00		27,503.00						27,503.00	
General Trades	60,974.00		60,974.00						60,974.00	
Casework	6,730.00		6,730.00						6,730.00	
Insulation / Vapor Barriers	12,752.00		12,752.00						12,752.00	
Soffit/Fascia/Siding	107,841.00		107,841.00						107,841.00	



# PROGRESS BILLING

Application: 1

Period: 05/13/2021

## Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Roofing	2,769.00		2,769.00						2,769.00	
Glass & Glazing	10,643.00		10,643.00						10,643.00	
Overhead Doors	24,183.00		24,183.00						24,183.00	
Doors, Frames, & Hardware	19,143.00		19,143.00						19,143.00	
Drywall	8,645.00		8,645.00						8,645.00	
<b>Totals:</b>	<b>880,792.00</b>		<b>880,792.00</b>		<b>12,000.00</b>		<b>12,000.00</b>	<b>1.36</b>	<b>868,792.00</b>	<b>1,200.00</b>

**APPLICATION AND CERTIFICATE FOR PAYMENT** AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF \_\_\_\_\_ PAGES

TO OWNER: Wisconsin Rapids Public Schools PROJECT: Lincoln HS Athletic Complex APPLICATION NO.: #2  
 2510 Industrial St. South Site Redevelopment PERIOD TO: 6-11-21  
 Wisconsin Rapids, WI 54495 PROJECT NOS.:  
 FROM CONTRACTOR: VIA ARCHITECT: Point of Beginning, Inc. CONTRACT DATE:  
 Altmann Construction Co., Inc. 4941 Kirschling Ct.  
 P.O. Box 65, Wisconsin Rapids, WI 54495 Stevens Point, WI 54481  
 CONTRACT FOR: General Contractor

- Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 880,791.00
2. Net change by Change Orders ..... \$ 53,150.00
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 933,942.00
4. TOTAL COMPLETED & STORED TO DATE ..... \$ 120,083.00  
 (Column G on G703)
5. RETAINAGE:  
 a. 10% of Completed Work ..... \$ 12,008.30  
 (Columns D + E on G703)  
 b. \_\_\_\_\_% of Stored Material ..... \$ \_\_\_\_\_  
 (Column F on G703)  
 Total Retainage (Line 5a + 5b or  
 Total in Column I of G703) ..... \$ 12,008.30
6. TOTAL EARNED LESS RETAINAGE ..... \$ 108,074.70  
 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate) ..... \$ 10,800.00
8. CURRENT PAYMENT DUE ..... \$ 97,274.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
 (Line 3 less Line 6) ..... \$ 825,867.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	53,150.00	
TOTALS	53,150.00	
NET CHANGES by Change Order	53,150.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  
 By: Tom E. Al Date: 6/11/21

State of: Wisconsin  
 County of: Wood  
 Subscribed and sworn to before me this 11th day of June, 2021  
 Notary Public: Janelah Hayes  
 My Commission expires: 8-20-22



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 97,274.70

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
 By: WB Date: 06/22/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



BUILDING FOR YOUR FUTURE

Altmann Construction Co., Inc.

P.O. Box 65  
5921 Plover Rd.  
Wisconsin Rapids WI 54495-0065  
715-421-2550

# Progress Billing

Application: 2

Period: 06/11/2021

**Owner:** WISCONSIN RAPIDS PUBLIC SCHOOLS  
2510 INDUSTRIAL STREET SOUTH  
WISCONSIN RAPIDS WI 54495

**Job Location:** WRPS QUADPLEX  
1801 16TH ST. SOUTH  
WISCONSIN RAPIDS WI

## Application For Payment On Contract

Original Contract.....	880,792.00
Net Change by Change Orders.....	53,150.00
Contract Sum to Date.....	933,942.00
Total Complete to Date.....	120,083.00
Total Retained.....	12,008.30
Total Earned Less Retained.....	108,074.70
Less Previous Billings.....	10,800.00
Current Payment Due.....	97,274.70
Balance on Contract.....	825,867.30

## Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

*Terms: Invoices are due and payable 30DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Altmann Construction Co. Inc.*

*Thank you for your prompt payment.*

# PROGRESS BILLING

Application: 2

Period: 06/11/2021

## Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
<b>BLEACHER BRICK WA</b>										
Sitework	7,792.00		7,792.00		2,000.00		2,000.00	25.67	5,792.00	200.00
Building Concrete	33,820.00		33,820.00						33,820.00	
Masonry	69,206.00		69,206.00						69,206.00	
General Trades	4,582.00		4,582.00						4,582.00	
<b>(8) DUGOUTS</b>										
General Conditions	10,689.00		10,689.00	1,000.00	2,000.00		3,000.00	28.07	7,689.00	300.00
Sitework	11,083.00		11,083.00	1,500.00	9,583.00		11,083.00	100.00		1,108.30
Building Concrete	85,778.00		85,778.00	10,000.00	50,000.00		60,000.00	69.95	25,778.00	6,000.00
Masonry	98,834.00		98,834.00		25,000.00		25,000.00	25.29	73,834.00	2,500.00
Structural Steel	11,935.00		11,935.00		7,500.00		7,500.00	62.84	4,435.00	750.00
General Trades	53,330.00		53,330.00						53,330.00	
Casework	11,429.00		11,429.00						11,429.00	
Insulation / Vapor Barriers	10,722.00		10,722.00						10,722.00	
Soffit/Fascia/Siding	103,783.00		103,783.00						103,783.00	
Roofing	6,581.00		6,581.00						6,581.00	
In-kind donation	-25,000.00		-25,000.00	-5,000.00	-5,000.00		-10,000.00	40.00	-15,000.00	-1,000.00
<b>(4) PRESS BOXES</b>										
General Conditions	17,183.00		17,183.00	1,000.00	1,000.00		2,000.00	11.64	15,183.00	200.00
Sitework	5,508.00		5,508.00	1,000.00	1,000.00		2,000.00	36.31	3,508.00	200.00
Building Concrete	43,264.00		43,264.00	2,500.00	12,500.00		15,000.00	34.67	28,264.00	1,500.00
Masonry	39,090.00		39,090.00						39,090.00	
Structural Steel	27,503.00		27,503.00						27,503.00	
General Trades	60,974.00		60,974.00						60,974.00	
Casework	6,730.00		6,730.00						6,730.00	
Insulation / Vapor Barriers	12,752.00		12,752.00						12,752.00	
Soffit/Fascia/Siding	107,841.00		107,841.00						107,841.00	
Roofing	2,769.00		2,769.00						2,769.00	

# PROGRESS BILLING

Application: 2

Period: 06/11/2021

## Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Glass & Glazing	10,643.00		10,643.00						10,643.00	
Overhead Doors	24,183.00		24,183.00						24,183.00	
Doors, Frames, & Hardware	19,143.00		19,143.00						19,143.00	
Drywall	8,645.00		8,645.00						8,645.00	
Change Order# 1-HM F		53,150.00	53,150.00		2,500.00		2,500.00	4.70	50,650.00	250.00
<b>Totals:</b>	<b>880,792.00</b>	<b>53,150.00</b>	<b>933,942.00</b>	<b>12,000.00</b>	<b>108,083.00</b>		<b>120,083.00</b>	<b>12.86</b>	<b>813,859.00</b>	<b>12,008.30</b>

# APPLICATION AND CERTIFICATE FOR PAYMENT

**QUADPLEX**

Invoice #: 2107.02

To Owner: Wisconsin Rapids Public Schools  
510 Peach Street

Project: 2107. 2107 Lincoln High School Athletic Complex

Application No. : 1411 2

Distribution to :

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor
<input type="checkbox"/>	
<input type="checkbox"/>	

Wisconsin Rapids, WI 54494

Period To:

From Contractor: Integrity Grading & Excavating, Via Architect:  
605 Grossman Drive  
Schofield, WI 54476

Project Nos:

Contract For:

Contract Date:

## CONTRACTOR'S APPLICATION FOR PAYMENT

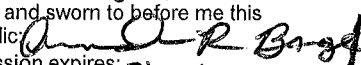
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

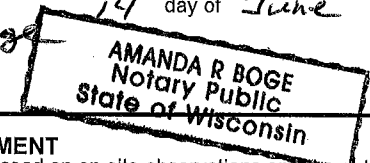
1. Original Contract Sum .....	\$983,000.00
2. Net Change By Change Order .....	\$81,569.98
3. Contract Sum To Date .....	\$1,064,569.98
4. Total Completed and Stored To Date .....	\$246,806.99
5. Retainage:	
a. 10.00% of Completed Work	\$24,680.70
b. 0.00% of Stored Material	\$0.00
Total Retainage .....	\$24,680.70
6. Total Earned Less Retainage .....	\$222,126.29
7. Less Previous Certificates For Payments .....	\$74,036.69
8. Current Payment Due .....	\$148,089.60
9. Balance To Finish, Plus Retainage .....	\$842,443.69

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Integrity Grading & Excavating, Inc.

By:  Date: 6.10.21

State of: Wisconsin County of: Marathon  
Subscribed and sworn to before me this 14 day of June  
Notary Public:   
My Commission expires: 3/21/23



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$148,089.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: 06/22/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$16,025.98	\$0.00
Total Approved this Month	\$65,544.00	\$0.00
TOTALS	\$81,569.98	\$0.00
Net Changes By Change Order	\$81,569.98	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 4

Application Date : 06/15/21

To:

Architect's Project No.:

Invoice # : 2107.02

Contract : 2107. 2107 Lincoln High School Athletic Complex

A Item No.	B Description of Work	C Scheduled Value	E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			D From Previous Application (D+E)	This Period In Place					
4	Contract B - Quadplex Site Division - Baseball Fields	495,000.00	74,250.00	99,000.00	0.00	173,250.00	35.00%	321,750.00	
5	Alt B-1 Baseball / Softball Synthetic Turf Outfields	488,000.00	0.00	0.00	0.00	0.00	0.00%	488,000.00	
CO	PENDING CHANGE ORDERS	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
CO 01	CO 01- WATER LINE	16,025.98	8,012.99	0.00	0.00	8,012.99	50.00%	8,012.99	
CO 02	CO 2- AREA 1 EBS	37,152.00	0.00	37,152.00	0.00	37,152.00	100.00%	0.00	
CO 02.02	CO 2 AREA 2 EBS	28,392.00	0.00	28,392.00	0.00	28,392.00	100.00%	0.00	
<b>Grand Totals</b>		<b>1,064,569.98</b>	<b>82,262.99</b>	<b>164,544.00</b>	<b>0.00</b>	<b>246,806.99</b>	<b>23.18%</b>	<b>817,762.99</b>	<b>24,680.70</b>

# Progress Billing Invoice



"Grading your future with Integrity"

From:

Integrity Grading & Excavating, Inc.  
605 Grossman Drive  
Schofield, WI 54476

Invoice #: 2107.02

Date: 06/15/21

To:

Wisconsin Rapids Public Schools  
510 Peach Street  
Wisconsin Rapids, WI 54494

Application #: 4

Invoice Due Date: 06/15/21

Payment Terms: Due Upon Receipt

Contract: 2107. 2107 Lincoln High School Athletic Complex

Item	Description	Contract Quantity	Quantity This Perio	Quantity To Date	U/M	Unit Price	Total		Total Completed And Stored To Date
							Work Complete	Materials On-Site	
4	Contract B - Quadplex Site Division - Baseball Fields	1.00	0.20	0.35	LS.	5,000.00000	173,250.00	0.00	173,250.00
	CO ( CO 2- AREA 1 EBS	2,064.00	2,064.00	2,064.00	CY	18.00000	37,152.00	0.00	37,152.00
	CO 02 CO 2 AREA 2 EBS	2,184.00	2,184.00	2,184.00	CY	13.00000	28,392.00	0.00	28,392.00

<b>Total Billed To Date:</b>	<b>246,806.99</b>
<b>Less Retainage:</b>	<b>24,680.70</b>
<b>Less Previous Applicatio</b>	<b>74,036.69</b>
<b>Total Due This Invoice:</b>	<b>148,089.60</b>



# APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:

Wisconsin Rapids Public Schools

PROJECT:

Lincoln High School  
Athletic Complex site  
Redevelopment

APPLICATION #:

PERIOD TO:

PROJECT NOS: 19.148

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	CONSTR MGR
<input checked="" type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR

FROM CONTRACTOR:

Kolo Trucking + Excavating Inc.

VIA ARCHITECT:

P.O. B.

CONTRACT DATE: 3/31/2021

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>43,200.00</u>
2. Net change by Change Orders	\$	<u>21,670.40</u> <del>0.00</del>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>64,870.40</u> <del>0.00</del>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>0.00</u>
5. RETAINAGE:		
a. 5.00 % of Completed Work (Column D + E on Continuation Sheet)	\$	<u>0.00</u>
b. % of Stored Material (Column F on Continuation Sheet)	\$	<u>          </u>
Total Retainage (Lines 5a + 5b or Total in Column I of Continuation Sheet)	\$	<u>0.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>0.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>          </u>
8. CURRENT PAYMENT DUE	\$	<u>64,870.40</u> <del>0.00</del>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>0.00</u>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Kolo Trucking + Excavating Inc.

By: Don E. Kolo Date: 6-2-21

State of \_\_\_\_\_ County of \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission expires: \_\_\_\_\_

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

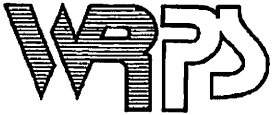
AMOUNT CERTIFIED ..... \$ 64,870.40 **STADIUM**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: WR  
By: \_\_\_\_\_ Date: 06/03/2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTAL \$	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	



**Purchase Order**  
**WISCONSIN RAPIDS SCHOOL DISTRICT**

510 PEACH STREET  
WISCONSIN RAPIDS, WISCONSIN 54494  
PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENTS,  
CORRESPONDENCE, OR INVOICES

**PO# 22001020**

**DATE: 06/23/21**

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 140554

REQ: 00042845

PHONE: (800) 966-6090

Fax: (262) 569-5391

EMAIL:

PDS  
13400 Bishops Lane  
Suite 190  
Brookfield WI 53005

BUYER:

SHIP TO: Central Storage  
2510 Industrial Street  
Wisconsin Rapids WI 54495

CONTACT: P Bickelhaupt

SITE: Central Office

VENDOR ACCOUNT:

SPECIAL INSTRUCTIONS: Please email aherald@pdsit.net AND mreagles@pdsit.net

Please send the following, freight charges prepaid. Cancel back orders not received by \_\_\_\_\_

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		PER PURCHASING POLICY 672		
		Please see attached Quote 2147539		
20.00		534799 ASUS Chromebook Flip 14"	560.0000	11,200.00
20.00		711391 Google Chrome Management License	30.7800	615.60
		<b>TOTAL:</b>		11,815.60
		BLDG & GRNDS: Please deliver to TRC/EJH to the attention of Phil Bickelhaupt		
		BOE will be updated about purchase at July 2021 meeting.		
		***** For School District of Wisconsin Rapids use only 2-10-823-482-221500-923-000000-2		11,815.60

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed:





**Paragon Development Systems, Inc.**  
 13400 Bishops Lane  
 Suite 190  
 Brookfield, Wisconsin 53005  
 United States  
 (P) 262-569-5300

Quote (Open)	
<b>Date</b> Jun 04, 2021 01:19 PM CDT	<b>Expiration Date</b> 06/30/2021
<b>Modified Date</b> Jun 23, 2021 09:02 AM CDT	
<b>Doc #</b> 2147539 - rev 1 of 1	
<b>Description</b> ASUS Chromebook Flip m3-8100Y 4GB 64GB 14" (20)	
<b>SalesRep</b> Herald, Amanda (P) 262-569-5396	
<b>Customer Contact</b> Bickelhaupt, Phillip (P) 715-424-6715	

**Customer**  
 Wisconsin Rapids Public  
 Schools (023268)  
 Bickelhaupt, Phillip  
 510 Peach St  
 Wisconsin Rapids, WI 54494  
 United States  
 (P) 715-422-1912

**Bill To**  
 WI Rapids School District  
 Payable, Accounts  
 510 Peach St  
 Wisconsin Rapids, WI 54494  
 United States  
 (P) 715-422-1912

**Ship To**  
 Wisconsin Rapids School District  
 Storage, Central  
 2510 Industrial Street  
 Wisconsin Rapids, WI 54495  
 United States

**Payment Method**  
 Terms: Net 30

<b>Customer PO:</b>	<b>Terms:</b> Net 30	<b>Ship Via:</b> FedEx Ground
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Description	Part #	Qty	Unit Price	Total
1	Chromebook Flip m3-8100Y 4GB 64GB 14" ASUS Computer Intl - pds #: 534799	C434TA-DSM4T	20	\$560.00	\$11,200.00
2	Google Chrome Management Console License - EDU Google - pds #: 711391	CROS-SW-DIS-EDU-NEW	20	\$30.78	\$615.60

**Subtotal:** \$11,815.60  
**Tax (.0000%):** \$0.00  
**Shipping:** \$0.00  
**Total:** \$11,815.60

### Terms and Conditions

Unless a specific Master Services & Product Sales Agreement is in effect between the parties, this quote is subject to PDS Terms & Conditions which can be viewed at <http://www.shoppds.com/termsandsale.aspx>

Shipping and tax amounts are estimated.

Purchases made by credit card may be subject to a 3% Convenience Fee at the time of invoicing.

PDS has been notified by numerous technology manufacturers that pricing is subject to rapid change due to global component shortages and related price increases. This situation is not unique to PDS.

Please contact your sales team with additional questions.



**Point of Beginning, Inc.**

4941 Kirschling Court  
Stevens Point, WI 54481-  
Tel: 715-344-9999 Fax: 715-344-9922  
www.pobinc.com

Point of Beginning

**Invoice**

Craig Broern  
Wisconsin Rapids School District  
510 Peach Street  
Wisconsin Rapids, WI 54494

**Invoice Date:** May 26, 2021  
**Invoice Num:** 29064  
**Billing Through:** April 30, 2021

**Lincoln High School Quadplex- Outdoor Athletic Complex (19.148:) - Managed by (SRG)**

**Please Note:** POB's fees for design and bidding of the Quad and Stadium are currently based off of the below mentioned Construction Costs. These fees will fluctuate and actual construction costs will be used to determine POB's final contract/invoice amount(s).

**DESIGN & BIDDING**

Quad = \$6,189,080.10 x 6% = \$371,344.81

**CONSTRUCTION SERVICES**

Quad = \$6,189,080.10 x 4% = \$247,563.20

**CO #1 - ALTERNATE/RE-BIDDING**

Quad = \$43,057.72

**TOTAL POB CONTRACT AMOUNT = \$661,965.73**

**Design & Bidding of the Quad - Outdoor Athletic Facility (19.148:2)**

Contract Amount	% Complete	Prior Billings	This Invoice	
\$371,344.81	90.00%	\$0.00	\$0.00	\$0.00

**Construction Services for the Quad - Outdoor Athletic Facility (19.148:4)**

Contract Amount	% Complete	Prior Billings	This Invoice	
\$247,563.20	15.00%	\$0.00	\$37,134.48	\$37,134.48
<b>Sub-total:</b>		<b>\$0.00</b>		

**CO #1 - Alternates/Re-Bidding for the Quad - Outdoor Athletic Facility (19.148:3)**

Contract Amount	% Complete	Prior Billings	This Invoice	
\$43,057.72	0.00%	\$0.00	\$0.00	\$0.00
<b>Sub-total:</b>		<b>\$0.00</b>		

**Total Amount Due: \$37,134.48**

*This Invoice is due upon receipt*

54.



# Point of Beginning, Inc.

4941 Kirschling Court  
Stevens Point, WI 54481-  
Tel: 715-344-9999 Fax: 715-344-9922  
www.pobinc.com

Point of Beginning

## Invoice

Craig Broern  
Wisconsin Rapids School District  
510 Peach Street  
Wisconsin Rapids, WI 54494

**Invoice Date:** June 22, 2021  
**Invoice Num:** 29274  
**Billing Through:** May 31, 2021

### Lincoln High School Quadplex- Outdoor Athletic Complex (19.148:) - Managed by (SRG)

**Please Note:** POB's fees for design and bidding of the Quad and Stadium are currently based off of the below mentioned Construction Costs. These fees will fluctuate and actual construction costs will be used to determine POB's final contract/invoice amount(s).

#### DESIGN & BIDDING

Quad = \$6,148,070.74 x 6% = \$368,884.24

#### CONSTRUCTION SERVICES

Quad = \$6,148,070.74 x 4% = \$245,922.83

#### CO #1 - ALTERNATE/RE-BIDDING

Quad = \$43,057.72

**TOTAL POB CONTRACT AMOUNT = \$657,864.79**

#### Design & Bidding of the Quad - Outdoor Athletic Facility (19.148:2)

Contract Amount	% Complete	Prior Billings	This Invoice	
\$368,884.24	90.00%	\$333,291.51	\$0.00	\$0.00

#### Construction Services for the Quad - Outdoor Athletic Facility (19.148:4)

Contract Amount	% Complete	Prior Billings	This Invoice	
\$245,922.83	30.00%	37,134.48	\$36,642.37	\$36,642.37
<b>Sub-total:</b>		<b>\$370,425.99</b>		

#### CO #1 - Alternates/Re-Bidding for the Quad - Outdoor Athletic Facility (19.148:3)

Contract Amount	% Complete	Prior Billings	This Invoice	
\$43,057.72	0.00%	\$0.00	\$0.00	\$0.00
<b>Sub-total:</b>		<b>\$370,425.99</b>		

**Total Amount Due: \$36,642.37**

*This Invoice is due upon receipt*

21-22  
Fiscal year

SHOW THIS NUMBER ON ALL SHIPMENTS,  
CORRESPONDENCE, OR INVOICES



# Purchase Order

## WISCONSIN RAPIDS SCHOOL DISTRICT

510 PEACH STREET  
WISCONSIN RAPIDS, WISCONSIN 54494  
PHONE (715) 424-6705 - FAX (715) 422-6070

PO# 22001012

DATE: 06/07/21

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 2725

REQ: 00042687

PHONE:

Fax: (715)423-1177

EMAIL: ap@ronsrefrigeration.com

BUYER:

SHIP TO: Central Storage

2510 Industrial Street  
Wisconsin Rapids WI 54495

Rons Refrigeration & Air Conditioning  
2431 49th St S  
Wis Rapids WI 54494-0000

VENDOR ACCOUNT:

CONTACT: Ed Allison

SITE: Central Storage

SPECIAL INSTRUCTIONS:

Please send the following, freight charges prepaid. Cancel back orders not received by

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00		Walk in cooler and freezer for the baseball complex concession stand. Equipment and materials to be provided	32,000.0000	32,000.00
		TOTAL:		32,000.00
		Will be provided to the BOE as an Update July, 2021.		
		COPY TO RENEE, PLEASE GASB 34		
		PER PURCHASING POLICY 672		
		***** For School District of Wisconsin Rapids use only 2-10-400-327-255100-979-000000-2 32,000.00		

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed:

2021-22  
P.O.

ACE CODE .

2-10-400-327-255100-979-

-0000002



2431 49th Street South, Wisconsin Rapids, WI 54494  
Phone 715-421-1525

May 18, 2021  
Mr. Brian Wendt  
Rapid Baseball  
Wisconsin Rapids, WI

Re: Baseball complex concession stand walk-in cooler and freezer-Updated 5-18-21

Thank you for the opportunity to provide a proposal to supply and install a new combination walk-in cooler and freezer for the new baseball complex.

Equipment and material to be provided as follows:

- 1 Combination 12'x8'x9' cooler and 10'x8'x9' freezer box with common wall, no floor, 34"x78" doors and strip curtains
- 11hp refrigeration system with outdoor condensing unit for the cooler
- 1 2-1/2hp refrigeration system with outdoor condensing unit for the freezer
- Refrigeration controls
- Support rack for the outdoor units
- Refrigeration piping
- Refrigerant charge
- Labor and miscellaneous material to install the above
- Start-up and adjustment
- Freight
- One-year parts and labor warranty
- Limited 5-year compressor warranty

Not included:

- Line voltage electrical
- Floor insulation
- Thermal breaks
- State and county tax

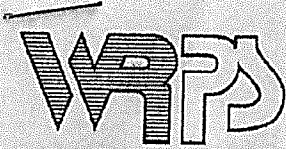
Total cost for the above installed.....\$32,000.00

Pricing valid for till 5/29/21 days

Let me know if you have any questions.

Sincerely,

Tim Mancl, P.E.  
Project Manager



**Purchase Order**  
**WISCONSIN RAPIDS SCHOOL DISTRICT**  
 510 PEACH STREET  
 WISCONSIN RAPIDS, WISCONSIN 54494  
 PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENT  
 CORRESPONDENCE, OR INVOICES

PO# 22001015

DATE: 06/10/21

PAGE NO: 1 of 1

PO TYPE:  
 VENDOR: 106666  
 PHONE:

REQ: 00042707

EMAIL:

Schulist's Custom Cabinets Inc  
 3116 Minnesota Ave  
 PO Box 84  
 Stevens Point WI 54481-0084

BUYER:

SHIP TO: Central Storage  
 2510 Industrial Street  
 Wisconsin Rapids WI 54495

CONTACT: Ed Allison

SITE: Central Storage

VENDOR ACCOUNT:

SPECIAL INSTRUCTIONS: Please email po to : Kflick@schulistcc.com

Please send the following, freight charges prepaid. Cancel back orders not received by

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		As per the attached Quote dated 5/20/21 by Kim Flick		
1.00		Various new plastic laminate wall and storage cabinets for rooms 116,117,118,119,120,121,128,129, and countertop and casework for guidance counselor office.	16,907.0000	16,907.00
1.00		New case work and countertop for alt. guidance counselor room	2,430.0000	2,430.00
		<b>TOTAL:</b>		19,337.00
		Will be provided to the BOE as an Update July, 2021		
		COPY TO RENEE, PLEASE - GASB/FIXED ASSETS		
		PER PURCHASING POLICY 672		
		***** For School District of Wisconsin Rapids use only 2-10-113-541-255300-000-000000-2		19,337.00

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed:



2021  
1-10-112-553-253300

**ESTIMATE**  
5/20/2021

**SCHULIST'S CUSTOM CABINETS INC.**

3116 MINNESOTA AVE.  
P.O. BOX 84  
STEVENS POINT, WI. 54481  
P-715-341-7728 F-715-341-9633  
WISCONSIN CERTIFICATION #1106277

www.SCHULISTCC.com



**TO: WRPS**  
**JOB: WOODSIDE ELEMENATRY**

**BID PROPOSAL BY:**  
KIM FLICK  
KFLICK@SCHULISTCC.COM

CASEWORK AND COUNTERTOPS PER SCC DRAWINGS
---

ROOM # OR ELEVATION #	DETAILED DESCRIPTION	
ROOM 116	NEW PLASTIC LAMINATE WALL CABINETS AND 2 NEW STORAGE CABINETS	\$ 1,707.00
ROOM 117	NEW PLASTIC LAMINATE WALL CABINETS AND 1 NEW STORAGE CABINETS	\$ 1,347.00
ROOM 118	NEW PLASTIC LAMINATE WALL CABINETS	\$ 795.00
ROOM 119	NEW PLASTIC LAMINATE WALL CABINETS AND 2 NEW STORAGE CABINETS	\$ 1,677.00
ROOM 120	NEW PLASTIC LAMINATE WALL CABINETS AND 2 NEW STORAGE CABINETS	\$ 1,707.00
ROOM 121	(QTY. 2) NEW PLASTIC LAMINATE STORAGE CABINETS	\$ 978.00
ROOM 129	NEW PLASTIC LAMINATE BASE CABINET, NEW PLASTIC LAMINATE COUNTERTOP AND NEW WALL CABINETS	\$ 1,932.00
ROOM 128	NEW PLASTIC LAMINATE WALL CABINETS, (QTY. 2) NEW BASE CABINETS AND COUNTERTOP	\$ 2,142.00
ROOM 116	(QTY. 2) NEW BASE CABINETS, NEW PLASTIC LAMINATE COUNTERTOP AND WALL CABINETS	\$ 2,127.00
GUIDANCE COUNSELOR	NEW CASEWORK AND COUNTERTOP	\$ 2,495.00

**\*\*\*IF JOB IS TAX EXEMPT, PLEASE REMOVE SALES TAX\*\*\***

	Total Estimated Job Cost (Including Delivery to Jobsite)	\$16,907.00
	Sales Tax: 5.5%	N/A
	<b>Total</b>	<b>\$16,907.00</b>

**PRICE TO ADD INSTALLATION:**

ALTERNATES/OPTIONS	*PRICE BELOW INCLUDES 5.5% SALES TAX*	
ALT GUIDANCE COUNSELOR ROOM	NEW CASEWORK AND COUNTERTOP	\$ 2,430.00
		\$ -
		\$ -
		\$ -
		\$ -

*This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.*





*Fiscal Yr 2021-22*

**Purchase Order**  
**WISCONSIN RAPIDS SCHOOL DISTRICT**  
 510 PEACH STREET  
 WISCONSIN RAPIDS, WISCONSIN 54494  
 PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENTS,  
 CORRESPONDENCE, OR INVOICES

PO# 22001013

DATE: 06/07/21

PAGE NO: 1 of 1

PO TYPE:

VENDOR: 139556

REQ: 00042702

PHONE: (708) 995-7736

Fax: (732) 652-6678

EMAIL:

SHI  
 290 Davidson Avenue  
 Somerset NJ 08873

BUYER:

SHIP TO: Central Storage  
 2510 Industrial Street  
 Wisconsin Rapids WI 54495

VENDOR ACCOUNT:


CONTACT: P Bickelhaupt

SITE: Central Office

SPECIAL INSTRUCTIONS: Please email to: Ryan\_Lakomski@shi.com

Please send the following, freight charges prepaid. Cancel back orders not received by \_\_\_\_\_

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
150.00		As per the attached Quote #20577860  BenQ GW2480 - LED monitor - 23.8" - 1920 x 1080 Full HD (1080p) @ 60 Hz-IPS-250 cd/m - HDMI, VGA, DisplayPort - Speakers - Black	146.0000	21,900.00
		TOTAL:		21,900.00
		WISEgrants-Educational Technology-Non-Cpt Equip-Addressing Educ Delivery-Instruct Related Technology  Will be provided to BOE as an Update July, 2021.  PER PURCHASING POLICY 672  ***** For School District of Wisconsin Rapids use only 2-11-800-482-221500-163-000000-2		21,900.00

 **E-MAILED**  
*6/7/21*  
*LR*

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed: *Ryan Lakomski*



# Order Confirmation

**Sales order** S53963695  
**Order date** 6/7/2021  
**Customer Account** 1061966  
**Customer PO** 22001013  
**Shipping Method** Ground  
**Customer Reference**  
**Payment** Net 30 Days

**SHI Account Executive** Ryan Lakomski/Ent-SLED  
**SHI Account Manager** Ryan T Lakomski

**Bill To**  
 Phil Bickelhaupt  
 Wisconsin Rapids Public School District  
 510 Peach Street  
 Wisconsin Rapids, WI 54494  
 United States

**Ship To**  
 Central Storage  
 2510 Industrial Street  
 Wisconsin Rapids, WI 54495  
 United States  
 22001013/Phil Bickelhaupt

Item No. Mfg Part No.	Description	Qty Ordered	Unit Price	Extended Price
34025533 GW2480 BenQ	BenQ GW2480 - LED monitor - Full HD (1080p) - 23.8in Hardware Hardware	106	146.00	15,476.00
34025533 GW2480 BenQ	BenQ GW2480 - LED monitor - Full HD (1080p) - 23.8in Hardware Hardware	44	146.00	6,424.00

Quote: 20577860

<b>Sales Balance</b>	21,900.00
<b>Freight</b>	0.00
<b>Recycling Fee</b>	0.00
<b>Sales Tax</b>	0.00
<b>Total</b>	<b>21,900.00</b>
<b>Currency</b>	<b>USD</b>

\* This Is Not An Invoice \*  
 Thank You for Your Order

The Products offered under this order confirmation are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.



Pricing Proposal  
 Quotation #: 20577860  
 Created On: Jun-07-2021  
 Valid Until: Jun-30-2021

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**Wisconsin Rapids Public School District**

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**Inside Account Executive**

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**Phil Bickelhaupt**  
 510 Peach Street  
 Wisconsin Rapids  
 WI  
 0  
 Phone: 715-424-6715 Ext. 1036  
 Fax:  
 Email: phillip.bickelhaupt@wrps.net

**Ryan Lakomski**  
 290 Davidson Ave.  
 Somerset, NJ 08873  
 Phone: 732-652-3068  
 Fax: 732-507-1538  
 Email: Ryan\_Lakomski@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 BenQ GW2480 - LED monitor - 23.8" - 1920 x 1080 Full HD (1080p) @ 60 Hz - IPS - 250 cd/m - 1000:1 - 5 ms - HDMI, VGA, DisplayPort - speakers - black BenQ - Part#: GW2480 Note: 184 in Stock.	150	\$146.00	\$21,900.00
		Total	\$21,900.00

**Additional Comments**

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Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.*





**Purchase Order**  
**WISCONSIN RAPIDS SCHOOL DISTRICT**  
 510 PEACH STREET  
 WISCONSIN RAPIDS, WISCONSIN 54494  
 PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENTS,  
 CORRESPONDENCE, OR INVOICES

**PO# 21003102**

**DATE: 06/14/21**

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 162833

PHONE:

REQ: 00042766

EMAIL:

BUYER:

SHIP TO: Central Storage  
 2510 Industrial Street  
 Wisconsin Rapids WI 54495

The Women's Center of Tarrant County  
 1723 Hemphill  
 Fort Worth TX 76110

CONTACT: See Below  
 SITE: Central Office

VENDOR ACCOUNT:

*Per Ann A. this is delivered to elementary school Counselors.*

SPECIAL INSTRUCTIONS: P.O. given to Dani Scott

Please send the following, freight charges prepaid. Cancel back orders not received by \_\_\_\_\_

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
7.00		PREK Pre-K Tick Tock Plays it Safe!	329.0000	2,303.00
7.00		KINDERGARTEN K- Tick Tock & the Twins	329.0000	2,303.00
7.00		1ST 1st Grade - Mae Shares a Secret	329.0000	2,303.00
7.00		2ND 2nd Grade Bentley's Big Production	329.0000	2,303.00
7.00		3RD 3rd Grade - Vat Would You Do?	229.0000	1,603.00
7.00		4TH 4th Grade - Chase Steps Up	229.0000	1,603.00
7.00		5TH 5th Grade - Aiden's Discovery	229.0000	1,603.00
1.00		Discount	-2,103.1500	-2,103.15
49.00		Shipping	9.0000	441.00
1.00		Reference Quote dated 6/14/2021	.0000	.00
1.00		All are online, hardcopy, USB	.0000	.00
1.00		Central Storage - Deliver 1 of each item to the 7 different Elementary Schools	.0000	.00
		Grant		
		Grove		
		Howe		
		Mead		
		Think		
		Washington		
		Woodside		
		<b>TOTAL:</b>		12,358.85
		Will be provided to the Board as an update July 2021 meeting		
		PO Entered By A Arendt-Pupil Services		
		***** For School District of Wisconsin Rapids use only		
		1-11-103-411-221900-297-000000-2	1,765.55	
		1-11-104-411-221900-297-000000-2	1,765.55	
		1-11-105-411-221900-297-000000-2	1,765.55	
		1-11-107-411-221900-297-000000-2	1,765.55	
		1-11-109-411-221900-297-000000-2	1,765.55	
		1-11-112-411-221900-297-000000-2	1,765.55	
		1-11-113-411-221900-297-000000-2	1,765.55	

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed: *[Signature]*

**Play it Safe! QUOTE**

**The Women's Center of Tarrant County**

1723 Hemphill Street  
Fort Worth, TX 76110



SOLD TO

DATE: 6/14/2021

Dani Scott  
Wisconsin Rapids Public School  
510 Peach Street  
Wisconsin Rapids, WI 54494

PAGE: 1

ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION
PREK	Pre-K Tick Tock Plays it Safe! (online, hardcopy, USB, dolls, coloring books)	7.0000	\$329.00	\$2,303.00
KINDERGARTEN	K - Tick Tock & the Twins (online, hardcopy, USB, dolls, coloring books)	7.0000	\$329.00	\$2,303.00
1ST	1st Grade - Mae Shares a Secret (online, hardcopy, USB, dolls, coloring books)	7.0000	\$329.00	\$2,303.00
2ND	2nd Grade Bentleys Big Production (online, hardcopy, USB, dolls, coloring books)	7.0000	\$329.00	\$2,303.00
3RD	3rd Grade - Vat Would You Do? (online, hardcopy, USB)	7.0000	\$229.00	\$1,603.00
4TH	4th Grade - Chase Steps Up (online, hardcopy, USB)	7.0000	\$229.00	\$1,603.00
5TH	5th Grade - Aiden's Discovery (online, hardcopy, USB)	7.0000	\$229.00	\$1,603.00
DISCOUNT	Discount	-1.0000	\$2,103.15	(\$2,103.15)
SHIPPING	Shipping	49.0000	\$9.00	\$441.00

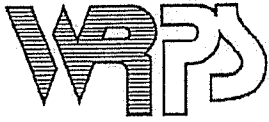
\$1,765.55 charged to each elementary school.  
Same account #'s as Amazon order

Subtotal: \$12,358.85  
Freight: \$0.00  
Tax: \$0.00  
Balance: \$12,358.85

PO# 22001025

DATE: 06/25/21

PAGE NO: 1 of 1



# Purchase Order

## WISCONSIN RAPIDS SCHOOL DISTRICT

510 PEACH STREET  
WISCONSIN RAPIDS, WISCONSIN 54494  
PHONE (715) 424-6705 - FAX (715) 422-6070

PO TYPE:

VENDOR: 8830

PHONE: (612) 455-3644

Fax: (612) 331-3424

REQ: 00042865

EMAIL:

TIERNEY  
1771 ENERGY PARK DR STE 100  
ST PAUL MN 55108

BUYER:

SHIP TO: Central Storage  
2510 Industrial Street  
Wisconsin Rapids WI 54495

VENDOR ACCOUNT:

CONTACT: P Bickelhaupt  
SITE: Central Office

SPECIAL INSTRUCTIONS:

Please send the following, freight charges prepaid. Cancel back orders not received by

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		PER PURCHASING POLICY 672		
		Please see attached Quote 210429		
2.00		SBID-6375S SMARTBoard 6055S	3,856.0000	7,712.00
2.00		EOW2-SBID-75 2 Year SMART Assure warranty	298.7500	597.50
2.00		TS-4PEN-MC 4 pen replacement for 6000S panels	99.0000	198.00
2.00		SR598 Cart for 55-98: displays	692.3500	1,384.70
.00		Freight	.0000	.00
		FREIGHT:		536.00
		TOTAL:		10,428.20
		BLDG & GRNDS: Please deliver to TRC/EJH attention Kody Casper (Grant and Grove)		
		BOA will be updated at the July meeting.		
		***** For School District of Wisconsin Rapids use only		
		2-10-103-482-221500-825-000000-2	5,214.10	
		2-10-104-482-221500-825-000000-2	5,214.10	

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed: *[Signature]*



# Quote

#210429

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108  
 (612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
 www.tierney.com

06/09/2021

**Bill To**  
 Accounts Payable  
 Wisconsin Rapids Public Schools  
 510 Peach Street  
 Wisconsin Rapids WI 54494

**Ship To**  
 Phil Bickelhaupt  
 Wisconsin Rapids Area School District  
 2510 Industrial Street  
 Central Storage  
 Wisconsin Rapids WI 54495

Memo:  
 SMART / 6275S + Peerless / 2

Expires	Sales Rep	Contract	Terms
07/05/2021	542 Andy Becker	CESA	Net 30

Qty	Item	MFG	Price	Ext. Price
2	*** SMART 6000S 75" Interactive Flat Panel + Peerless Cart *** <b>SBID-6275S</b> SMART board 6075S with IQ and SMART Learning SUite Wall Mount included	SMART	\$3,856.00	\$7,712.00
2	*** OPTIONAL SMART ASSURE WARRANTY EXTENSION - NOT REQUIRED *** <b>EOW2-SBID-75</b> 2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	SMART	\$298.75	\$597.50
2	*** OPTIONAL ADD ON MULTI COLOR PEN PACK FOR 6000S - NOT REQUIRED *** <b>TS-4PEN-MC</b> TS-4PEN-MC 4 pen replacement for 6000S panels	SMART	\$99.00	\$198.00
2	<b>SR598</b> CART FOR 55-98" DISPLAYS	Peerless	\$692.35	\$1,384.70

**Subtotal** \$9,892.20

**Tax (0%)** \$0.00

**Shipping Cost** \$536.00

**Total** \$10,428.20



210429





# Quote

#210429

1771 Energy Park Drive, Suite 100, St. Paul, MN 55108  
(612) 331-5500 | (800) 933-7337 | Fax (612) 331-3424  
www.tierney.com

06/09/2021

To accept this quotation, sign here : \_\_\_\_\_

A handwritten signature in black ink, appearing to be "S. Smith", written over a horizontal line.

If accepting this quote via purchase order please reference this quote number on your PO. To order via credit card please contact customer service at 612-331-5500.

This document is subject to the terms and conditions found here: <https://www.tierney.com/sales-order-terms-conditions/>

Pricing Adjustments as it Relates to Tariffs: If/When international tariff changes impact any product(s) included in this quote, Tierney reserves the right to adjust or cancel this quote.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Clients using their own carriers will be responsible for filing their own freight claims if product is damaged in transit. Returns require an authorization number and must be made within 30 days. Custom orders and "Consumables", such as projector lamps, may not be returned. Returns are subject to restocking fees with the exception of out of box failures and replacements under warranty. Restocking fees varying depending on the product line, expect a minimum charge of 25%.



210429



One East Waldo Boulevard, Suite 5  
Manitowoc, WI 54220-2912  
920.684.7128 | fax: 920.684.3709  
www.HawkinsAshCPAs.com

June 7, 2021

Mr. Aaron Nelson, Director of Business Services  
Wisconsin Rapids Public Schools  
510 Peach Street  
Wisconsin Rapids, WI 54494

Dear Mr. Nelson and the Board of Education,

You have requested that we audit the financial statement of the governmental activities, each major fund, and the aggregate remaining fund information of the Wisconsin Rapids Public Schools, as of June 30, 2021, and for the year then ended and the related notes to the financial statements, which collectively comprise the Wisconsin Rapids Public Schools' basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2021. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs.

Accounting principles generally accepted in the United States of America, (U.S. GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) require that the included supplementary information, such as management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule for the General Fund - Budget and Actual
- 3) Wisconsin Retirement System Pension Schedules
- 4) Wisconsin Retirement System Local Retiree Life Insurance Fund Schedules
- 5) OPEB Healthcare Defined Benefit Plan Schedules

Supplementary information other than RSI will accompany the Wisconsin Rapids Public Schools' basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

- 1) Combining Balance Sheets - Nonmajor Governmental Funds
- 2) Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds
- 3) Schedule of Charter School Authorizer Operating Costs
- 4) Schedule of Expenditures of Federal Awards
- 5) Schedule of State Financial Assistance

We will also prepare the following items:

- 1) Attestation Report For Wisconsin School District Aid Certification Data Independent Accountants' Report and PI-1506-AC
- 2) Data Collection Form

### **Schedule of Expenditures of Federal Awards**

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

### **Audit of Financial Statements**

We will conduct our audit in accordance with U.S. GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and in accordance with any state regulatory audit requirements. Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations)

may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America, and in accordance with any state regulatory audit requirements. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will issue a written report upon completion of our audit of the Wisconsin Rapids Public Schools' basic financial statements. Our report will be addressed to the governing body of the Wisconsin Rapids Public Schools. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Audit of Major Program Compliance**

Our audit of the Wisconsin Rapids Public Schools' major federal and state award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; the Uniform Guidance, and in accordance with any state regulatory audit requirements, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal and state award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal and state award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- c. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
- d. For maintaining records that adequately identify the source and application of funds for federally and state funded activities;
- e. For preparing the schedule of expenditures of federal awards and schedule of state financial assistance (including notes and noncash assistance received) in accordance with the Uniform Guidance and state regulatory audit requirements;
- f. For the design, implementation, and maintenance of internal control over federal and state awards;
- g. For establishing and maintaining effective internal control over federal and state awards that provides reasonable assurance that the nonfederal entity is managing federal and state awards in compliance with statutes, regulations, and the terms and conditions of the awards;
- h. For identifying and ensuring that the entity complies with federal and state statutes, regulations, and the terms and conditions of federal and state award programs and implementing systems designed to achieve compliance with applicable statutes, regulations, and the terms and conditions of award programs;
- i. For disclosing accurately, currently, and completely the financial results of each federal and state award in accordance with the requirements of the award;
- j. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
- k. For taking prompt action when instances of noncompliance are identified;
- l. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- m. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- n. For submitting the reporting package and data collection form to the appropriate parties;
- o. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
- p. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal and state award programs, such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- q. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us

- during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- r. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
  - s. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
  - t. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
  - u. For the accuracy and completeness of all information provided; and
  - v. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
  - w. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards and schedule of state financial assistance referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedules in accordance with the Uniform Guidance and state regulatory audit requirements, (b) to provide us with the appropriate written representations regarding the schedules, (c) to include our report on the schedules in any document that contains the schedules and that indicates that we have reported on such schedule, and (d) to present the schedules with the audited financial statements, or if the schedules will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedules no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all work papers requested, confirmations we request, and will locate any documentation or invoices selected by us for testing.

### **Nonattest Services**

With respect to any nonattest services we perform, at the end of the year, we agree to perform the following:

- Propose adjusting and correcting journal entries to be reviewed and approved by the Wisconsin Rapids Public Schools' management.
- Assist in preparing the financial statements and related notes.
- Assist in preparing the Data Collection Form

We will not assume management responsibilities on behalf of the Wisconsin Rapids Public Schools. However, we will provide advice and recommendations to assist management of the Daniel Weigand Wisconsin Rapids Public Schools in performing its responsibilities.

The Wisconsin Rapids Public Schools' management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards
- The nonattest services are limited to the *services* previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

### **Other**

Mr. Aaron Nelson, Director of Business Services  
Wisconsin Rapids Public Schools  
June 7, 2021  
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We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Randall L. Miller is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Hawkins Ash CPAs, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

### **Provisions of Engagement Administration, Timing and Fees**

We expect to begin our audit in June and to issue our reports no later than December 15.

We estimate our fees for these services to be \$21,875.

Our charges for services, plus out-of-pocket expenses, will be billed as work progresses and are payable on presentation. The out-of-pocket expenses will be separately stated on the invoice, and you will be responsible for any Section 274(n) limitations relating to meals and entertainment. Our services will be invoiced at our current billing rates. Work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. A service charge at the rate of 1% per month will accrue on any balance not paid within 30 days of the invoice date with a minimum charge of \$1.00 per month. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed the engagement. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Routine questions throughout the year are included in the above fees. Meetings and research/consultation (which is substantial in nature) and accounting services (including, but not limited to reconciliation of accounts and preparation of requested schedules not completed at the start of fieldwork) will be billed at our standard rates. The above fees do not include bank confirmation fees, implementation of Governmental Accounting Standards Board statements or revisions to generally accepted governmental auditing standards.

With respect to any services, work product, or other deliverables hereunder, or this engagement generally, our liability to the client will in no event exceed the fees that we receive for the portion of the work giving rise to the liability. The parties to this engagement agree that any dispute that may arise regarding the meaning, performance or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation upon the written request of any party to the engagement. All mediations initiated as a result of this engagement shall be administered by the American Arbitration Association ("AAA"). The results of this mediation shall be binding only upon agreement of each party to be bound. Costs of any mediation proceeding shall be shared equally by both parties.

Notwithstanding anything contained herein both Accountant and the client agree that regardless of where the client is domiciled and regardless of where this Engagement Letter ("Agreement") is physically signed this Agreement shall have been deemed to have been entered into at Accountant's office located in the county of your Accountant's branch location shall be the exclusive jurisdiction for resolving disputes related to this Agreement. This Agreement shall be interpreted and governed in accordance with the Laws of the state of your Accountant's branch location.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary.

We shall not have any liability to the client for any special, consequential, incidental, punitive or exemplary damages or loss, including, but not limited to any lost profits, savings or business opportunity. We have the right to withdraw from this engagement, in our discretion, if you don't provide us with any information we request in a

timely manner, refuse to cooperate with our reasonable requests or misrepresent any facts. Our withdrawal will release us from any obligation to complete your return and will constitute completion of our engagement. You agree to compensate us for our time and out-of-pocket expenses through the date of our withdrawal.

In the unlikely event that circumstances occur which we, in our sole discretion, believe could create a conflict with either the ethical standards of our firm or the ethical standards of our profession in continuing our engagement, we may suspend our services until a satisfactory resolution can be achieved or we may resign from the engagement. We will notify you of such conflict as soon as practicable, and we will discuss with you any possible means of resolving them prior to suspending our services.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of Hawkins Ash CPAs, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to a state or federal agency pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Hawkins Ash CPAs LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to a state or federal agency. The state or federal agency may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditors' report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;



Mr. Aaron Nelson, Director of Business Services  
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- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,  
HAWKINS ASH CPAS, LLP

*Randall L. Miller, CPA*

Randall L. Miller, Partner

RESPONSE:

This letter correctly sets forth our understanding.

Wisconsin Rapids Public Schools

Acknowledged and agreed on behalf of the Wisconsin Rapids Public Schools by:

Signature: *[Handwritten Signature]*

Title: *Director of Business Services*

Date: *6-8-2021*



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*Certified Public Accountants*

## Report on the Firm's System of Quality Control

January 17, 2020

To the Partners of Hawkins Ash CPAs, LLP and the Peer Review Alliance

We have reviewed the system of quality control for the accounting and auditing practice of Hawkins Ash CPAs, LLP (the firm) in effect for the year ended July 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under Government Auditing Standards, including a compliance audit under the Single Audit Act; and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### **Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Hawkins Ash CPAs, LLP in effect for the year ended July 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Hawkins Ash CPAs, LLP has received a peer review rating of pass.

*Goff Backa Alfera & Company, LLC*

Goff Backa Alfera & Company, LLC

**CONTRACTS - CHANGE ORDERS - PAY APPLICATIONS**

**Attachment E**

19.148 - Wisconsin Rapids Public Schools  
 Lincoln High School - Stadium

**CONTRACTS - CHANGE ORDERS**

DATE	CONTRACTOR	ORIGINAL CONTRACT AMOUNT	APPROVED CHANGE ORDERS	CURRENT CONTRACT AMOUNT	PAY AP #
	<b>American Asphalt</b>	\$ 149,686.00	\$ -	\$ 149,686.00	
	<b>Chippewa Concrete</b>	\$ 53,275.31	\$ -	\$ 53,275.31	
	<b>H&amp;H</b>	\$ 416,500.00	\$ -	\$ 416,500.00	
					1
					2
	<b>Kolo</b>	\$ 43,200.00	\$ 21,670.40	\$ 64,870.40	
	In-Kind Bidding	\$ 4,800.00			1
	In-Kind Construction	\$ 5,445.92			
5/3/2021	CO #1 - Unsuitable soils under synthetic turf stadium field area (2,618 CY)		\$ 20,420.40		
5/3/2021	CO #1 - Import clean fill under synthetic turf stadium field area (250 CY)		\$ 1,250.00		
	<b>McMillan</b>	\$ 24,000.00	\$ 5,000.00 <sup>D38</sup>	\$ 29,000.00	
	In-Kind	\$ 1,000.00			
6/1/2021	CO #1 - Additional Conduit (Throwing Events/Jumping Events/Play Clocks)		\$ 5,000.00		
	<b>Musco</b>	\$ 42,000.00	\$ -	\$ 42,000.00	
	<b>Sprinturf</b>	\$ 424,412.00	\$ 53,587.00	\$ 477,999.00	
6/4/2021	CO #1 - Additional Turf Requests (Striping/Tick Marks/Logos/Thatch)		\$ 53,587.00		
	<b>Athletic Field Services</b>	\$ 189,740.00	\$ 7,260.00	\$ 197,000.00	
6/23/2021	Contract Amount Difference Between Upper Midwest & AFS - INCL. CONTRACT		\$ 7,260.00		

	<b>Other</b>	\$ -	\$ 5,258.10	\$ 5,258.10
	Daktronics Scoreboards	See Ron for Costs		
5/21/2021	TLC - Play Clocks Install		\$5,258.10	
	<b>TOTALS</b>	<b>\$1,342,813.31</b>	<b>\$ 92,775.50</b>	<b>\$1,435,588.81</b>

	CONTINGENCY (5.00%)	\$ 67,140.67	\$ (25,634.83)	\$ -
	POB DESIGN + CONSTRUCTION FEES (10.00%)	\$ 134,281.33	\$ 9,277.55	\$ 143,558.88
	POB DESIGN ALTERNATE FEES (Lump Sum)	\$ -	\$ -	\$ -
	<b>PROJECT TOTAL</b>	<b>\$ 1,544,235.31</b>	<b>\$ -</b>	<b>\$ 1,579,147.69</b>